

Problem Statement for Admissions Redesign

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1. High Level Problem Summary

Re-design the user interface and information delivery system used by the admissions office for incoming students, catapult applicants, and campus day attendees.

2. Detailed Problem Statement

2.1 FUNCTION

- Provide a method for interested freshman and transfer students to input relevant admissions information on the RHIT website
- Adapt the solution to work for catapult applicants and campus day registrants
- Make the solution flexible enough to encompass different information for varying situations (ie: sports forms for athletes, extra questions for transfer students, etc)
- Reformat the way in which the information is transmitted to the admissions office in order to maximize productivity and minimize wasted paper

2.2 FORM

- The solution will be in the form of a webpage, which will utilize survey type questions in the form of text boxes and other user input controls
- By using a step-by-step flow of questions, the solution will be able to adapt to different users situations, keeping the forms un-cluttered and only showing questions applicable to each individual
- There will be three different forms – admissions, campus day, and catapult
- Each form will customize itself based on the users needs. For example, the admissions form will allow a user to choose transfer or freshman, or they can choose to submit a sports survey which will be submitted to the appropriate coaches.
- In addition, the web pages for each separate survey (admissions, catapult, & campus day), can have an individual look and feel corresponding to the surrounding pages

2.3 ECONOMY

- The solution will be developed at no charge

2.4 TIME

- The solution will be designed and specified during the fall term of 2005
- The product will then be implemented, tested, and delivered during the winter term of 2005

3. Key Stakeholders

Aaron C. Kelley	<i>Client</i>	
Don Bagert	<i>Instructor</i>	
Dave Bauman	<i>Project Manager</i>	

4. Revision History

Date	Version	Reason for change	Author
9-19-2005	1.0	Initial creation	Michael Brandell